

2H2025 R&R Payment



Date: November 12th, 2025

Audience: Resident expatriates

What: 2H2025 Rest and Recreation “R&R” air fares and payment

When: Effective November 2025

Who: Expats in country

Impact: Aligned with the yearly reviews the 2H2025 R&R air fare is **\$4,567.21** (adult) **\$3,517.71** (child) **\$445.61** (infants)

Next Step:

- HR is working with Finance to have the 2H2025 R&R payment completed by November 24th for the eligible employees.

Employees' Responsibilities:

- Employees need to coordinate their R&R dates directly with supervisors.
- Employees will continue to document their leave of absence on SAP or other applicable HR system depending on employees' payroll.
- Employees are responsible for the update of their bank account details to receive payment on a timely manner, to do so please use this [link](#)
- If you would like to receive your R&R in Kwanzas please update the Standard bank account details accordingly using the following [link](#)
- Employees must check updated airfares and validate if the amount received is correct. If over or underpayment occurs, employee is required to notify his/her [expat](#) counselor or HRBP for correction immediately. Failure to do so may result in severe consequences.
- ***Employees are discouraged from taking R&R (business trips or vacation) during their visa renewal time to avoid constraints.***
- ***Please note: only expatriates on assignment who have lived in the host country full-time for a minimum of three months are [eligible](#)***

For inquiries, please refer to our [webpage](#) or contact your HR Expat Counselor or HRBP.